

Regular Meeting of the Board of Directors - Oct 15 2025

Minutes

Wednesday, October 15, 2025 at 6:00 PM
2650 CANIFF, HAMTRAMCK MI

1. Opening of Meeting

1.01 Call to Order - Meeting called to order at 6:02 pm by
President Abu-Shanab.

1.02 Roll Call
President - Omar Abu-Shanab - Present
Vice President - Dr. Elmoataz Ibrahim - Present
Treasurer - Ali Al-Zaqzuq - Absent (Excused)
Secretary - Imad Hamad - Present
Member -Mr. Qurban Choudhury - Present

A quorum was present to conduct business.

Also in attendance were the following:

Brett Luplow, Gardner Provenzano, Thomas & Luplow
Antoinette Moultrie Dorsett, Oakland University
Ehab Hassan, EMAN
Ahmed Saber, EMAN
Dr. Larry Cowger, EMAN
Dr. Lorilyn Coggins, EMAN
Dr. Randy Speck, EMAN
Mr. Tom Kozak, Caniff Liberty Academy

1.03 Approval of Agenda
Motion to approve the Agenda

Moved by: Elmoataz Ibrahim
Seconded by: Imad Hamad

Aye Imad Hamad, Omar Abu-Shanab, Qurban
Choudhury, and Elmoataz Ibrahim
Motion Carries 4-0

1.04 **Conflict of Interest Inquiry**
Question directed to board members regarding any
conflict of interest related to current agenda items. No
members indicated any conflict of interest related to the
agenda items.

1.05 **Approval of Prior Meeting Minutes**
Motion to approve the Prior Meeting Minutes

Moved by: Imad Hamad
Seconded by: Elmoataz Ibrahim

Aye Imad Hamad, Omar Abu-Shanab, Qurban
Choudhury, and Elmoataz Ibrahim
Motion Carries 4-0

2. Public Comment
No public comment was received.

3. Correspondence
Dr. Coggins reviewed the memo from Oakland University regarding
the annual review of insurance and noted that the memo had been
forwarded to Garwood, Buda, Knight & Associates.

3.01 Memo from Oakland University - Insurance Review

4. Presentations

4.01 Annual Audit Presentation

Mr. Brett Luplow from Gardner, Provenzano, Thomas
and Luplow was in attendance and provided the Board

members with draft copies of the 2025 audit and reviewed the significant items including revenues, expenses and fund balance in comparison to the prior 2024 audit.

4.02 Annual Education Presentation

Mr. Saber and Dr. Speck provided a presentation on the highlights of the academy year 2024-2025 including enrollment trends, fiscal stewardship, academic achievement and growth and plans for the coming 2025-2026 school year.

5. Reports

5.01 Management Company Report

Mr. Saber welcomed the Board to the October meeting and Dr. Speck provided highlights of the October report. Dr. Speck also provided the Board with a demonstration of the academy's latest technology tools that allow for instantaneous translation for our parents and students who are not native English speakers.

5.02 Monthly Financial Reports

Dr. Coggins highlighted the financial reports as of September 30, 2025 to include cash on hand, fund balance, state revenues and year-to-date expenditures.

6. Unfinished Business

7. New Business

7.01 Approval of Monthly Financial Reports and Disbursements Motion to Approve the September 2025 financial reports

Moved by: Imad Hamad

Seconded by: Omar Abu-Shanab

Aye Imad Hamad, Omar Abu-Shanab, Qurban
Choudhury, and Elmoataz Ibrahim

Motion Carries 4-0

- 7.02 Approval of the Annual Audit
Motion to Approve the Annual Audit as Presented

Moved by: Imad Hamad

Seconded by: Omar Abu-Shanab

Aye Imad Hamad, Omar Abu-Shanab, Qurban
Choudhury, and Elmoataz Ibrahim

Motion Carries 4-0

8. Other Business

9. Board Briefs from Oakland University

Ms. Antoinette Moultrie Dorsett was present from Oakland University and updated the Board on the upcoming site visit scheduled for November 2025 and reminded the Board about the monthly newsletter.

10. Extended Public Comment (Not Limited to Agenda Items)

- 10.01 Extended Public Comment - No extended public comment was provided.

11. Closing Items

- 11.01 Announcement of Next meeting Date - Regular Meeting
Scheduled for Wednesday, November 19, 2025

- 11.02 Adjournment

Motion to Adjourn - Meeting adjourned at 7:24 pm.

Moved by: Omar Abu-Shanab

Seconded by: Imad Hamad

Aye Imad Hamad, Omar Abu-Shanab, Qurban
Choudhury, and Elmoataz Ibrahim

Motion Carries 4-0



Board Secretary